



VINES HIGH SCHOOL MUSIC DEPARTMENT

1401 Highedge Dr.
Plano, TX 75075

SPRING TRIP

April 22-24, 2022

The **Vines High School Music Department** (Band, Choir, & Orchestra) will be traveling to **Austin** on **Friday, April 22nd**, to perform at the **Texas State Capitol Building** and then head south to enjoy the attractions of **San Antonio**. The group will return to Vines on **Sunday, April 24th**.

All members of the group are expected to participate in all performance activities. An important component of our trip is the musical performance, which can be drastically affected by the delicate balance of instrumentation or lack thereof. We are all part of the team, and each person plays an integral part in the success of the whole group. Therefore, we urge each of you to carefully consider your participation in this event. Please know that participation in the trip does not affect a student's grade in Band or Orchestra. This is also a great opportunity for the students to get to know each other and bond as a department. Let's all work together to make this a fabulous experience!

The estimated cost of the trip is **\$400.00**. This price is based on 200 student participants. If fewer or more students participate, the cost will change. When all contracts are turned in, information regarding final pricing will be finalized and distributed. This price includes all items listed in the tour package on the next page.

On the following pages, you will find the basic information for this event, the rules and regulations for student conduct, and a trip contract. Please read this information carefully to understand what is expected of each student. If you have any questions, please email Mr. Cao at Jonathan.Cao@psd.edu.

Attached:

- Itinerary & Information
- Permission Form (to return)
- Guidelines for District Extracurricular Activities (to return)
- Tour Signup Form (to return with deposit)
- Release of Liability for Chaperone Participation (interested chaperones only)
- Off Campus Medication Request Form (if applicable)



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The Basics

Dates: April 22-24, 2022 (two nights in San Antonio)

Travel: Charter buses to and from Austin & San Antonio and all activities included on the itinerary.

Chaperones: Mr. Cao, Mr. Martin, Mr. Arakawa, Ms. Seitter, Mrs. Conn, eight (8) Band, four (4) Orchestra, and four (4) Choir parent chaperones.

This trip has been approved by PISD school officials.

Tentative Itinerary

Friday, April 22, 2022	
7:00 AM	Coaches arrive at Vines High School to begin loading
7:30 AM	Depart Vines High School on air-conditioned, video-equipped coaches
12:00 PM	Performance by VHS Instrumental Music Dept. @ State Capitol
1:00 PM	Lunch stop at food truck park in Austin (own expense)
2:15 PM	Depart for San Antonio
4:15 PM	Arrive in San Antonio and attend clinic & leadership session at hotel
5:00 PM	Board Go Rio San Antonio River Cruises
6:15 PM	Free time, dinner (own expense)
9:00 PM	Arrive at Hampton In Riverwalk San Antonio , (210) 225-8500
Saturday, April 23, 2022	
7:00 AM	Breakfast at hotel included
9:45 AM	Load coach
10:00 AM	Depart for Six Flags
10:30 AM	Arrive for free day to explore the Park (Lunch on your own)
5:30 PM	Meet chaperones at exit and depart for Casa Rio Taco Buffet
6:30 PM	Arrive for dinner (included) at Casa Rio Taco Buffet
8:30 PM	Board coach and return to the hotel
9:00 PM	Arrive at hotel
Sunday, April 24, 2022	
6:30 AM	Breakfast at the hotel included
8:30 AM	Load luggage and check out of hotel
9:00 AM	Depart for Vines High School
	Stop at Bucee's
4:00 PM	Estimated arrival time at Vines High School



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Food: The students will be responsible for all meals except breakfast on Saturday, dinner on Saturday, and breakfast on Sunday. Students will need to bring money for three (3) lunches and one (1) dinner and any snacks they may want.

Clothing: Students will wear trip t-shirts (included in the cost) on Friday for the performance at The Capitol. They will wear their Band, Choir, and Orchestra t-shirts and school appropriate shorts or jeans to Fiesta Texas. Dress for this trip is casual, but school appropriate.

Please sign the attached contract, attach your **deposit of \$150.00**, and return to the directors on or before **Monday, November 22, 2022**.

Trip Payment Schedule

- November 22, 2021: Payment #1 of \$150.00
- December 17, 2021: Payment #2 of 125.00
- January 21, 2022: Payment #3 of remaining balance per passenger

Payments are non-refundable. The activities and transportation on the itinerary are reserved after the deposits are made and payment is expected in full prior to the trip. Eligibility does come into effect on this trip. Therefore, if students are ineligible after the 3rd grading period, they will not be allowed to go on the trip and payments will not be reimbursed.

Fundraising is optional but encouraged for those of you wishing to participate on the trip. Percentages of each fundraiser throughout the year may decrease or eliminate the cost of a student's trip.

Trip rules and regulations will be covered with the students. All school rules and policies will be in effect during the entire trip. Violators of any of the school rules and policies will receive school disciplinary action including being sent home at the parents' expense. Please visit with your son/daughter regarding their conduct on the trip. What each person does has a direct effect on the reputation, safety and security of the entire group. Please help us reinforce this point to your child.

Thank you for your support of Vines High School Instrumental Music Department this year. The students and directors appreciate the important role parents play in the success of our program.

Sincerely,

Jonathan Cao, Scott Arakawa, Chris Martin, & Debbie Seitter

Vines High School Music Department

Plano ISD
043910
STUDENT ACTIVITIES
TRAVEL
FMG(EXHIBIT)

EXHIBIT A
(English version)

PLANO INDEPENDENT SCHOOL DISTRICT
PERMISSION FOR STUDENT TO PARTICIPATE IN SCHOOL-SPONSORED TRIPS

Name of event: _____

Date(s) of event—Departure: _____ Return: _____

Destination: _____

I desire that my son/daughter be allowed to travel to and from the event listed above and to participate in this event.

Printed name of parent or guardian: _____

Signature of parent or legal guardian: _____

Date: _____

Printed name of student: _____

Signature of student: _____
(if 18 or more years of age)

Date: _____

Note: Student medical/emergency information card must be on file in the school office.



Plano Independent School District Guidelines for District Extracurricular Activities

Students involved in extracurricular activities are held to a higher standard of conduct than the general student body. Plano ISD views participation in extracurricular activities as a privilege not a right. Any student who violates the Student Code of Conduct shall be subject to extracurricular discipline and/or regular school district disciplinary action. This includes any misconduct, regardless of time or location, that would reflect negatively upon representing Plano ISD in an extracurricular activity. Students clearly involved in major disciplinary infractions (i.e. including, but not limited to, drugs, alcohol, and violent behavior) will be placed on probation, removed temporarily or permanently from extracurricular activities. Seasons of extracurricular activities may vary and could extend into the next school year. Discipline action may affect tryout eligibility for the next season.

Disciplinary measures taken by the sponsor/principal may be in one or more of three forms, defined as special assignments, probation, and dismissal.

Special assignments may consist of extra duties and may be assigned for minor disciplinary infractions.

Probation and/or dismissal from extracurricular activities will be for infractions involving alcohol, smoking, drugs, use of profanity, violence, and other serious offenses when the sponsor/principal believes the integrity and credibility of the organization has been jeopardized by the student's action. Probation may also be assigned when the student fails to comply with rules and regulations of the extracurricular activity. (Probation is defined as: A trial period in which a student is permitted to redeem bad conduct.)

The student may be dismissed from the extracurricular activity upon any major infraction, or during a probationary period. Prior to being dismissed from extracurricular activities, the student and parents will be notified of the reasons for the action. The student or his/her parents will be afforded the opportunity of a hearing with the sponsor and principal. The appeals process will be outlined at that time. Request for an appeal must be done in writing within 5 school days at each level of the appeals process. The student will not be eligible for any individual or team recognitions or awards that occur after the date of dismissal.

-----Separate and return the signed section to the sponsor-----

Extracurricular Activity Conduct Statement

I understand and consent to the responsibilities outlined in the District's Student Code of Conduct and the guidelines above. I also understand and agree that my child shall be held accountable for the behavior and consequences outlined in the Student Code of Conduct at school, and at school-sponsored or school-related activities. Students involved in extracurricular activity are held to a higher standard of conduct. Plano ISD views participation in extracurricular activities as a privilege not a right. I understand that any student who violates the Student Code of Conduct shall be subject to disciplinary action. This includes any misconduct, regardless of time or location that would reflect negatively upon representing Plano ISD in an extracurricular activity.

Student Name (please print)

Student Signature

Parent Name (please print)

Parent Signature

Date

Tour Signup Form

Vines High School Orchestra Tour to Austin & San Antonio

Departing Vines High School: April 22, 2022 at 8:30 AM

Returning Vines High School: April 24, 2022 at 4:00 PM

Cost per Person (Full price):

*\$400.00.....Quad occupancy *\$500.00.....Double occupancy

*\$432.00.....Triple occupancy *\$702.00.....Single occupancy

Your Vines High School Orchestra Tour to Austin & San Antonio includes:

- Two nights accommodations at Hyatt Place Riverwalk San Antonio hotel
- Luxury air-conditioned video-equipped motorcoach transportation from Vines High School for all scheduled events per the itinerary (including driver room and gratuity)
- Meals to include a full hot breakfast each morning at the hotel, & a buffet dinner at Casa Rio
- Assistance with arranging a performance at the State Capitol
- Passage aboard Go Rio San Antonio River Cruises
- Admission to Six Flags Theme park
- Meal, driver, and guide gratuities are included. Housekeeping gratuities at individual discretion (standard \$1 per person, per day)
- The services of a USIT tour conductor at all times at the destination to oversee the smooth operation of the tour

*Pricing is based on a minimum of 50 passengers per coach, and on a minimum of 200 participants in the tour. All prices subject to changes in taxes, surcharges, especially fuel surcharges, changes in vendor rates, and submission of the organization's non-profit state tax exempt certificates.

Vines High School Orchestra Tour to Austin & San Antonio Payment Schedule:

- A. A first payment of \$150.00 per passenger is due by December 1, 2021.
- B. A second payment of \$125.00 per passenger is due by January 1, 2022
- C. A third and final payment of the remaining balance per passenger is due by February 1, 2022

Cost of Tour: The prices quoted are based on tariffs, taxes, and fuel surcharges as of August 6, 2021. In the event of a change in any of these, the right is reserved by USIT to make increases in prices to the Participant or a substitution of services. Also, USIT reserves the right to withdraw any portion or all of any travel package to make such alterations or substitutions as it deems necessary or desirable to maintain the safety, value and integrity of the tour. Should an element of the program become unavailable through accident, act of God, or other circumstance beyond USIT's control, USIT will make substitutions that are superior or as close to equivalent as possible. Should any interruption in services occur due to an act of God or circumstances beyond the control of the Agent, such as a missed flight due to inclement weather, the Agent will help the Client find the best solution to the difficulty, but any additional cost due to such a difficulty shall be the responsibility of the Client and/or its individual participants. The price charged is based on the participation level by room occupancy (single, double, triple, or quad) as stated on this form, and this constitutes the "applicable fare".

Cancellation Policy: Cancellations and requests for refunds must be submitted in writing to your organization. All documents, including tickets of any value, must be returned to USIT before any refund can be processed. Cancellation charges, per person, are figured against the full price and may be as much as shown here:

1. From signup until 90 days before departure (January 20, 2022) = 25% of full price (\$100.00)
2. 61-90 days before departure (February 20, 2022) = 50% of full price (\$200.00)
3. 41-60 days before departure (March 13, 2022) = 75% of full price (\$300.00)
4. 0-40 days before departure or later = 100% of the full price (no refund)

Participants paying late may be subject to a late fee of 2.5% for the amount overdue for each month or part thereof. No refunds will be given until after the original dates of travel. (If the full tour is canceled because of district disapproval due to unsafe travel conditions or due to the Agent deciding that prevailing conditions are not safe enough to conduct the tour, the cancellation charge will be reduced to 15% of the total fare for all passengers as long as written cancellation is received by the Agency from the approving authority at least 65 days prior to departure (February 20, 2020), plus the cost of items such as event tickets, airline deposits, vendor penalties, hotel deposits, or any other payments made on your behalf that become non-refundable prior to the February 20, 2020 cancellation date. The cost of these items will be added to the 15% charge assessed. (Should the tour not be canceled under the provisions of this paragraph, then the normal cancellation charges will apply, regardless of the reason for cancellation.)

US Integrity Touring Company

Tour Signup Form for the Vines High School Orchestra Tour to Austin & San Antonio, continued

Responsibility: USIT acts only as an agent in providing means of transportation, hotel, or other services. Since USIT contracts only with reputable vendors and service-providers (such as hotels, airlines, coach companies, etc.), each is responsible for the goods and services they provide. The participant is subject to any and all terms and conditions under which such goods and services are provided by the vendors, and registration for this tour constitutes agreement by the participant/legal guardian that USIT shall not be, nor become liable or responsible in any way for any loss, injury, or damage to or in respect of any person or property, including baggage, howsoever caused or arising in connection with such means of transportation or other any services provided in the fulfillment of this tour. USIT also reserves the right to decline, accept, or retain any participant as a member of this tour and shall not have responsibility to declined individuals beyond the refund of an appropriate portion of monies paid by the participant to USIT. It is the responsibility of each participant to behave in a responsible and safe manner. USIT in its sole discretion reserves the right to send home any participant at the Participant's expense, including the cost of an escort, who is disruptive of the tour or engages in any illegal activity.

Notice: Passengers are limited to one suitcase (the sum of height, width, and depth not to exceed 58 inches), and an instrument or carryon of 25 lbs. (the sum of height, width, and depth not to exceed 35 inches).

Participant/Guardian affirmation:

I have been informed that trip cancellation insurance is not included in our package. Many companies offer trip cancelation insurance such as Travel Guard, Travel X or AAA and you must enroll directly with the insurance company. I understand that if I wish to have pre-existing medical conditions waived, I must purchase the insurance within fourteen days of making my initial trip deposit and meet other insurance company conditions. Please understand US Integrity Touring does not accept responsibility of any unpaid insurance claims.

I am paying ___ \$400.00 for Quad Occupancy, ___ \$432.00 for Triple Occupancy, ___ \$500.00 for Double Occupancy, or ___ \$702.00 for Single Occupancy. I understand that this constitutes the "full price" against which any cancellation penalties will be calculated. Please check one.

As a participant in this tour and/or legal guardian of a minor participant, I have read and do accept all the terms and conditions for participation in the tour as stated in this form, as indicated by my signature below. The name of the Participant must be as shown on government-issued picture ID. Please print clearly. When turning in this signup form, the participant must provide a copy of his or her government-issued picture ID.

Name of Participant: _____ email: _____

Street Address: _____ City: _____

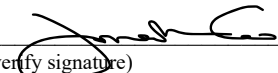
State: _____ Zip: _____ Nationality: US ___ Other _____

Gender: ___ DOB: _____ Signature of Participant or Guardian: _____

Name of guardian printed: _____ Name and phone of emergency: _____

_____ contact: _____ Disabilities or dietary

restrictions: _____

Notary public:  Date: Nov. 1, 2021 Seal (affix here):(School or organization official, if no notary available, to verify signature)

US Integrity Touring Company

Plano ISD
043910
STUDENT ACTIVITIES
TRAVEL
FMG(EXHIBIT)

EXHIBIT H
(English version)

PLANO INDEPENDENT SCHOOL DISTRICT
RELEASE OF LIABILITY FOR CHAPERONE PARTICIPATION
IN SCHOOL-SPONSORED TRIPS

Name of activity: _____

Grade level/group attending: _____

Date(s) of activities—Departure: _____ Return: _____

Destination: _____ City: _____

TRAVEL RELEASE

I desire that I be allowed to participate in the activities as a chaperone and travel with the group to and from the activities listed above.

I fully understand that transportation to and from the events attended by the group listed could create risk to my health or safety. I, the undersigned, assume full and complete responsibility for any injury or accident that may occur to me while traveling to or from the activities in transportation provided or not provided by the District. In consideration of Plano Independent School District allowing me to participate in the activities of the above-referenced group and other good and valuable consideration, the receipt of which is acknowledged, **I release and waive all claims that I may have against the District, its Board of Trustees, employees, agents, and representatives resulting, in whole or part, from my travel to and from, and attendance at and/or participation in, the events attended by the group listed above, whether traveling in transportation provided or not provided by the District, including, but not limited to, claims of negligence, whether sole, joint, contributory, or otherwise, against the District or claims against the District permitted under the Texas Tort Claims Liability Act.** The release and waiver will be binding on my heirs, legatees, administrators, and assigns.

Printed name of chaperone: _____

Signature of chaperone: _____ Date: _____

Sponsor/Coach signature: _____

Date approved: _____

**Plano Independent School District
Off Campus Medication Request Form**

Student's Last Name	First Name	Drug Allergies	Grade	Teacher
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Please follow the guidelines below when bringing medication to school:

1. For student safety, all medication should be brought to the sponsoring teacher by the parent. **Controlled substances must be counted by the teacher and parent.** Medications are not provided by the school.
2. All medication must be in its original, properly labeled container with a written request signed by the parent/guardian.
3. Medication that has expired will not be given. If medication will be destroyed if not picked up by the parent.
4. Nonprescription, homeopathic medication, dietary supplements and herbal supplements will only be given in accordance with Plano ISD Board Policies FFAC(LEGAL) and FFAC(LOCAL).

Medication _____ Dosage _____

Time to be given _____

Number received _____ Parent Initials _____ Witness Initials _____

What is the condition for which this medication is required? _____

Any special instructions/precautions/side effects of this medication for your child? _____

By my signature below, I affirm that it is impossible to schedule the above-mentioned medication at a time other than school hours. I request that this medication be given by a school employee. I acknowledge that I will not hold the Plano ISD, Board of Trustees, and/or District employees liable for damages or injuries resulting from administration of this medication (prescription/nonprescription/ homeopathic/over-the-counter), dietary supplement and/or herbal supplement.

Parent/Guardian Authorization for School Staff to Communicate Health Information

I authorize the District's designees, including District medical professionals and UAPs, to share/obtain my student's health related information with the medical health professional or health care provider identified above to plan, implement or clarify actions necessary in the administration of school-related health service such as but not limited to: emergency care, care for any documented diagnosis, medical treatments as outlined in a student's IHP, 504 plan, IEP, or other PISD form requesting for school health care services. By signing this Authorization, I readily acknowledge that the information used or disclosed pursuant to this Authorization may be subject to re-disclosure by designees authorized herein and the person(s) with whom they communicate, and no longer be protected by the HIPAA rules. I realize that such re-disclosure might be improper, cause me embarrassment, cause family strife, be misinterpreted by non-health care professionals, and otherwise cause me and my family various forms of injury. I hereby release any Health Care Provider that acts in reliance on this Authorization from any liability that may accrue from releasing my child's Individually Identifiable Health Information. School-related health services described herein shall not be provided to a student without the required consent of the parent/guardian, as outlined herein.

Physician Name _____ Phone Number: _____

Parent Signature: _____ Date: _____